

POLICY RE: EXPENSES RELATED TO HOSTING/LEADING/PLANNING A WFW EVENT

Adopted at the AGM, January 29, 2012

Background

Throughout the year some Freewheelers host or lead Freewheeler events, usually in their homes, but conceivably elsewhere, and incur out-of-pocket expenses for food, refreshments, prizes, copying, etc. At present host / leaders should receive board approval before incurring such expenses and then submit receipts for reimbursement after the event.

The purpose of this motion is to pre-approve up to a certain limit, funds for hosting, leading and preparing Freewheeler events.

M / S by Marion Perry / Barbara Shourounis that Wascana Freewheeler hosts / leaders be reimbursed for an amount of up to \$200 for expenses related to a Wascana Freewheeler event without prior Board approval provided the following conditions are met:

- All members of the Wascana Freewheelers are invited to attend
- The event is posted to the Wascana Freewheelers e-group at least one week before the date of the event
- If the event involves riding, a copy of the notice is sent to the Sask Cycling Association
- The cost of any alcoholic beverages is not to be reimbursed
- A summary of expenses with receipts is submitted to the Treasurer for reimbursement after the event
- That the following annual amounts be available for expense related to planning hosting or leading Wascana Freewheeler events:
 - \$500 in 2012
 - an amount specified in the budget established at the AGM for each subsequent year.
- That the Treasurer notify members via the group e-mail:
 - when \$200 or less remains in the fund, and
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